

**OFFICE OF THE ATTORNEY GENERAL**  
**Procurement Policy Compliance and Monitoring Board**  
MEETING MINUTES  
**June 15, 2016**

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, June 15, 2016** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:00 p.m.

**ROLL CALL**

**Board members present (3):**

Springfield:

Joe Small, absent  
Pam Blackorby, absent  
Dave Boots, present

Chicago:

Karla Schreiber, present  
Sam Dorger, present

Other staff:

Melissa Mahoney, Chief Procurement Officer  
Rocco LaSalvia, State Purchasing Officer  
Eileen Baumstark-Pratt, Board Secretary  
Emily Vivian, Land Acquisition  
Jay Wagner, Internal Auditor

**Approval of minutes from the meeting held on June 8, 2016**

Karla Schreiber, Chairperson asked the Board to review and approve June 8, 2016 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes. Sam Dorger moved and Dave Boots, seconded the motion and by unanimous vote, the minutes from the meeting held on June 8, 2016, were approved.

The motion carried on the following voice vote:

**Yeas:** Karla Schreiber, Sam Dorger and Dave Boots

## **New Business**

### **Annual Software Maintenance Renewal of TeamConnect for FY2017**

Rocco LaSalvia, SPO explained the Chief Technology Officer submitted a request to renew the software maintenance with Mitratech for the Office TeamConnect case management system application for FY2017. This application is utilized by OAG attorneys and support staff to docket and track investigations and litigation throughout our office

Rocco further explained, the TeamConnect Software Licenses and Support is proprietary, services is only available through Mitratech. Office Services posted a Sole Source Notice on the Illinois Procurement Bulletin which concluded on June 10, 2016. Office Services did not receive any inquiries or protests during the positing period.

Office Services will execute a contract with Mitratech to renew the software maintenance for FY2017. The total cost is \$266,852.01

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

### **Public Comment:**

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

### **Adjournment:**

There being no further business to come before the PPCMB Board, am Dorger moved and Dave Boots seconded that the meeting adjourn.

The motion carried by the following voice vote.

**Yeas:** Karla Schreiber, Sam Dorger and Dave Boots

The meeting adjourned at 2:05 p.m.