

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
October 26th 2015

The Procurement Policy and Compliance Monitoring Board met in public session On **Monday, October 26, 2015** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 9:30 a.m.

ROLL CALL

Board members present (4):

Springfield: Dave Boots, absent
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, present
 Sam Dorger, present

Other staff: Rocco LaSalvia, Acting State Purchasing Officer
 Eileen Baumstark-Pratt, Board Secretary
 Emily Vivian, Land Acquisition
 Iris Delgado, Purchasing Supervisor

Old Business:

Karla Schreiber, Chairperson asked if there were any old business that needed to be addressed.

No comments were received.

New Business

ABC Humane Wildlife Control and Prevention – CMS Contract # CIP5887000

Rocco La Salvia, Acting SPO explained, Office Services will be seeking approval to secure the services of ABC Humane Wildlife Control & Prevention, a CMS Master Contract vender. The Office had previously secured services from ABC Wildlife when a bed bug was discovered on the 13th floor of the JRTC. The vendor conduct a floor-by-floor inspection using certified canines specifically trained to detect bed bug activity. The canines identified a few areas on the 13th floor; no other activity was detected in any other area of the office. The vendor provided treatment protocol for those areas that were identified; the vendor placed monitors/traps, conducted multiple follow-up visual inspections and applied several treatments over a six week period.

On the morning of October 22, 2015, Office Services received a call from a staff member located on the 11th floor; this staff member indicated that a suspicious bug was discovered in their area. Office Services secured the bug and notified ABC Wildlife; they arrived the morning of October 23, 2015 and confirmed that the insect was a bed bug.

As a result, Administration has requested that another floor by floor inspection be conducted as soon as possible so all areas requiring service can be identified before treatments begin. The floor by floor inspection is scheduled for after-hours on Monday, October 26, 2015.

Office Service will execute a purchase order with ABC Wildlife for \$9,835.00.

Karla Schrieber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Joe Small moved and Pam Blackorby seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Sam Dorger, Joe Small and Pam Blackorby

The meeting adjourned at 9:34 a.m.